



**DOUBLE TREE®
HOTEL**

BOSTON • DOWNTOWN
821 WASHINGTON STREET
BOSTON, MA 02111

AUDIO VISUAL EQUIPMENT

LCD Projector Package (XGA 2000 Lumen LCD, 6ft / 8ft Tripod or In Room Dropdown Screen, AC Cord, VGA Extension Cable, Power Strip and Extension Cord)	\$425.00
LCD Projector	\$385.00
In Room Dropdown Screen	\$55.00
6ft Tripod Screen	\$65.00
8ft Tripod Screen	\$75.00
Overhead projector	\$65.00
Phone Line	\$50.00 set up fee (All phone calls additional)
Polycom Speaker Phone (Includes Phone Line Set up Fee)	\$130.00 (plus any long distance charges)
Wired Internet Connection	\$50.00 (plus \$10 each additional connection)
Wireless Internet Connection	\$50.00 (plus \$10 each additional connection)
Flip Chart with Easel and Markers	\$40.00 (plus \$15 each additional pad)
Flip Chart with Post-it Pads	\$55.00 (plus \$25 each additional pad)
Display Easel	\$15.00
White Board on Easel (3× 4)	\$45.00
White Board on Easel (4× 6)	\$85.00
32" TV / VCR	\$200.00
32" TV / DVD	\$200.00
Audio Package #1 Wired (Single Powered Speaker, Speaker Stand, 4 Channel Mixer, Wired Handheld Microphone and Microphone Stand)	\$200.00
Audio Package #2 Wireless (Single Powered Speaker, Speaker Stand, 4 Channel Mixer, Wireless Handheld or Lavalier Microphone)	\$285.00
Compact Disc Player	\$80.00
HP Laptop	\$200.00
AV Technician	\$65 per hour – (5 hour minimum) (Weekend and Holiday rates are available upon request)
Power Strip	\$15
Extension Cord	\$15
Set Up and Tear Down Fee	\$55

**All prices above are per day and not inclusive of tax. Prices are subject to change without notice.

- With proper advance notice, we are happy to accommodate audio visual requests that are not listed above

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